

LAA 4940

Landscape Architecture Internship

UF Department of Landscape Architecture

Fall 2025

SYLLABUS

I. General Information

CLASS MEETINGS: not applicable

LOCATION: CANVAS

CREDITS: 3 Credits

INSTRUCTOR: Yi Luo (Instructor)

yi.luo@ufl.edu

Office Hours: Please email to schedule an online appointment

COURSE DESCRIPTION

This course is intended for students to understand the professional practice of landscape architecture through an internship. This experiential learning experience in a private or public sector office under the direction of a registered landscape architect is required for graduation.

Internship experiences may include design, construction document production, project presentations, landscape construction observation and other related professional tasks. With prior approval of the Faculty, a student may work with a faculty member in landscape architecture.

The student should work for or be supervised by a registered landscape architect, and the student should gain experience in landscape architecture and have their work reviewed on a weekly basis by a supervisor that can attest to the educational value of the work performed.

II. Student Learning Outcomes (SLOs)

At the end of this course, students will be expected to have achieved competency in the course learning objectives (CLOs) under the program SLO headings as follows:

CONTENT
SLO 1 - Integrate concepts from the general body of knowledge of the profession of landscape architecture in design decision-making.
CLO 6.1.1 – Identify (summarize) current and emerging practice opportunities in landscape architecture
CLO 6.1.5 – Explain (articulate) the importance of lifelong learning, advocacy, career development, and the role of the professional and community organization.

SLO 3 - Apply ethical understanding to design decision-making.
CLO 5.3.1 – Discuss (apply, practice) the ethical and professional obligations landscape architecture has to clients, communities, the public, and landscape environment.
CLO 5.3.2 - Explain the legal responsibilities and the role of landscape architecture in preserving and safeguarding human health, safety, and the public welfare.
CRITICAL THINKING
SLO 4 - Combine and analyze information from multiple sources to support design decision-making.
CLO 1.4.4 - Synthesize (connect) objective and subjective information from multiple sources to support design decision making.
COMMUNICATION
SLO 5 - Produce professional visual, oral, and written communications.
CLO 9.5.1,2,3 - Express ideas concretely through oral, visual, and written communication and thoughtfully provide, receive, and respond to feedback and critique as part of iterative design decision making.

III. Graded Work

DESCRIPTION OF GRADED WORK

LETTER FROM THE SUPERVISING REGISTERED LANDSCAPE ARCHITECT

1-page (minimum) summary of the student's responsibilities including an evaluation of the student's work during the period of employment and performance (strengths and weaknesses). This letter shall be on company letterhead and shall identify the beginning and ending dates the student was employed, the full name(s), title, registration #(s) and state, address and telephone & fax #'s for the registered landscape architect.

LETTER FROM YOUR EMPLOYER

If the supervising registered landscape architect is not your employer, provide a letter from your employer (in addition to the required letter from the supervising registered landscape architect, see above) on company letterhead summarizing the conditions of your employment as described above.

1-2 PAGE SUMMARY OF YOUR INTERNSHIP

In this letter, you shall describe the types of project(s) you worked on, the types of duties you performed within the office, the approximate duration of these projects, your role in the office or design team, and your evaluation of the office experience and this firm as a place of internship.

A POWERPOINT™ PORTOFOLIO-STYLE PRESENTATION

Each student shall prepare a PowerPoint presentation containing a minimum of 12-20 slides, that documents work products and projects during the internship period.

A COPY OF WEEKLY LOG OF WORK (MAXIMUM OF 2 PAGES)

Each student shall keep a weekly log documenting general work experiences or a brief summary of the experiences of the week. Note: For your internship to receive credit, you must log a minimum of 240 hours of work.

The graded work assesses the course learning objectives as follows:

Assessment	LAA 4940 - Course Learning Objectives (CLOs)					
	SLO 1		SLO 3		SLO 4	SLO 5
	6.1.1	6.1.5	5.3.1	5.3.2	1.4.4	9.5.1,2,3
Letter from Supervising Landscape Architect			X	X		
Letter from Employer			X	X		
Summary of Internship	X	X	X	X		
PowerPoint Presentation s	X		X	X	X	X
Weekly Log of Work	X				X	

GRADING SCALE

For information on how UF assigns grade points, visit:

<https://catalog.ufl.edu/UGRD/academicregulations/grades-grading-policies/>

Grades for this course are S/U. Upon successful completion and documentation of the above requirements a student will receive a satisfactory grade.

The **student** shall submit the item listed above no later than **December 5th** in the course's Canvas "Assignments" tab.

VI. Required Policies- <https://go.ufl.edu/syllabuspolicies>

Please use this link (<https://go.ufl.edu/syllabuspolicies>) to UF's academic policies and campus resources, including information on:

- Class Attendance
- Make-up Exams
- Assignments
- Accommodations/Disability Resources Center
- Grading Policies
- Course Evaluations
- Guidance on how to Provide Constructive Feedback

- UF's Honesty Policy
- In-Class Recording

As well as **academic resources**, including:

- E-learning technical support
- Career Connections Center
- Library Support
- Academic Resources: ex. General study skills and tutoring.
- Writing Studio: ex. Help brainstorming, formatting, and writing papers.
- Academic Complaints: Office of the Ombuds
- Enrollment Management Complaints (Registrar, Financial Aid, Admissions)
- UF Student Success Initiative: for resources that support your success as a UF student, and

Campus Health and Wellness Resources:

- UF Whole Gator Resources: for resources that are designed to help you thrive physically, mentally, and emotionally at UF.