

LAA 4905
Northeast Field Trip
UF Department of Landscape Architecture
Spring 2025

SYLLABUS

I. General Information

CLASS MEETINGS: No regularly occurring meeting time
For meetings listed in weekly schedule, class will meet on Wednesdays at 11:45 am – 12:30 pm in AH 439.
NYC Field Trip: March 30 – April 4

CREDITS: 1 Credit

INSTRUCTORS: Daniel P. Manley, PLA, ASLA
ARC 331A
Thursdays, 1-3pm or by appointment
dpsmanley@ufl.edu

Dr. Jules Bruck, FASLA, PLA
ARC 431A
Fridays, 12:30-3pm or by appointment
jbruck@ufl.edu

COURSE DESCRIPTION

This experiential learning course introduces students to the iconic works of landscape architecture in a U.S. city. This semester the field trip will be to New York City. Students practice field observation and documentation techniques, engage in team-based learning, and develop an understanding of the breath of opportunities in landscape architecture.

PREREQUISITE KNOWLEDGE AND SKILLS

3rd year BLA Student or higher

REQUIRED READINGS AND WORKS

All required readings are found in Canvas

Fees: see schedule of courses. The course fee covers accommodations while in NYC. In addition to fees, students will need to arrange their own transportation and flight to arrive and depart NYC at the prescribed times. Students are also responsible for all other expenses while on the trip including, but not limited to, food, public transportation, and potential admission costs. You will also need a sketchbook.

II. Student Learning Outcomes (SLOs)

The course learning objectives below align with Landscape Architectural Accreditation Board (LAAB) standards and UF's BLA Student Learning Outcomes (SLOs) and are used to guide the assessment of student learning. At the end of this course, students will be expected to have achieved the course learning objectives (CLOs) under the program SLO headings as follows:

CONTENT
SLO 1 – Integrate concepts from the general body of knowledge of the profession of landscape architecture in design decision-making.
CLO 1 - Systems Thinking: Describe landscape systems and the interrelationships between climate, ecosystems, and human systems. CLO 2- Professional Practice: Articulate established and emerging opportunities in landscape architecture
SLO 2 – Apply core professional landscape architecture skills in design decision-making.
CLO 3 - Collaboration: Identify effective leadership, cooperation, and communication skills to achieve shared goals in team-based projects.

CRITICAL THINKING
SLO 4 – Combine and analyze information from multiple sources to support design decision-making.
CLO 4 – Design Values: Analyze and evaluate the effectiveness of landscape architecture projects in reaching diverse goals such as spatial organization, user experience, ecological sustainability, social equity, resilience, and cultural significance. CLO 5 - Physical Analysis: Assess the interactions and relationships among microclimate, ecological, social, and horticultural elements in the context of landscape design.

COMMUNICATION
SLO 5 – Produce professional visual, oral, and written communications.
CLO 6 – Visual Communication: Clearly and effectively convey ideas through visual media, adapting design and presentation to suit various contexts.

III. Graded Work

DESCRIPTION OF GRADED WORK

Project 1 – Sketchbook (60% of total grade)

Students will keep a sketchbook during the field trip capturing various drawings and requirements as outlined in Canvas.

Project 2 – Exhibit (30% of total grade)

Following the field trip, students will participate in a gallery exhibit of the field trip.

Participation (10% of total grade)

Students are required to attend all pre-trip lunch meetings and actively participate in discussions during field trip.

The graded work assesses the course learning objectives as follows:

Assessment	LAA 4905 - Course Learning Objectives (CLOs)						
	SLO 1	SLO 2			SLO 4		SLO 5
	1	2	3	4	5	6	
Project 1 – Sketchbook	X			X	X	X	
Project 2 – Exhibit						X	
Participation	X	X	X			X	

GRADING SCALE

For information on how UF assigns grade points, visit: <https://catalog.ufl.edu/UGRD/academic-regulations/grades-grading-policies/>

A	93 – 100%		C	73 – 76%
A-	90 – 92%		C-	70 – 72%
B+	87 – 89%		D+	67 – 69%
B	83 – 86%		D	63 – 66%
B-	80 – 82%		D-	60 – 62%
C+	77 – 79%		E	<60

As per department policy, Landscape Architecture Majors must receive a C or better to move forward. Any grade lower than a C will require that the course be taken over again.

All student work may be retained and used by the Department of Landscape Architecture. Digital copies of student work for this course must be turned in at the completion of each assignment. Please follow the directions given by the instructor as to how they will be submitted (e.g., Canvas, CD, PDF, word file, etc.). If an assignment is required to be scanned, it must be scanned; photographs of assignments are not acceptable. If a multipage PDF is requested, do NOT submit each page as a separate PDF. It must be submitted as one file. Point deductions on the assignment may result from not following submittal directions or providing incorrect submittal or file formats.

Work is expected to be submitted by the specified due date. Points for timeliness for sketchbook submittals will be incorporated into the assessment. Late submittals will not be accepted for the gallery exhibit.

An assignment is considered a day late if it is submitted after the specified date and time. The deadline is a hard deadline; no exceptions will be made for scanning, computer related issues, uploading, et cetera. Assignments are considered an additional day late every 24 hours from the due date. Assignment submissions may be updated and re-uploaded to the Canvas site as needed prior to a submittal deadline. Once the deadline has passed for an assignment and a submission has been made, additional submittals are not guaranteed to be accepted. If the updated, late submittal is accepted, the entire submittal will be considered late and points will be deducted based on the date of the late submission. In addition, it is the student's responsibility to ensure that a submission is complete; missing items will not be given credit

IV. Annotated Weekly Schedule

Week	Topics, Homework, and Assignments
Week 1	<ul style="list-style-type: none"> • Topic: Kickoff Meeting • Summary: We will meet to discuss the basics of the trip and requirements of course
Weeks 2-7	No Meetings
Week 8	<ul style="list-style-type: none"> • Topic: Itinerary Review • Summary: We will meet to review the itinerary and recommended readings • Recommended Readings/Works: See Canvas
Week 9	No Meeting
Week 10	Spring Break
Week 11	<ul style="list-style-type: none"> • Topic: Check-in Meeting before Field Trip • Summary: Students will meet with instructors to confirm final details of trip.
Week 12	<ul style="list-style-type: none"> • Topic: Field Trip • Summary: Students will need to arrive in NYC on Sunday, March 30th by 7pm. The field trip will conclude on Friday at noon. (CLO# 1,2,3,4,5,6) • Assignment: Project 1 – Sketchbook [sub-assignments are due throughout week]
Week 13	<ul style="list-style-type: none"> • Topic: Field Trip Debrief • Summary: We will meet to debrief on the field trip and discuss the field trip gallery exhibit. • Assignment: Project 2 - Gallery Exhibit [due Monday Week 14 @ noon]
Week 14	<ul style="list-style-type: none"> • Topic: Exhibit • Summary: Students will participate in an exhibition in the 4th floor hallway.
Weeks 15-16	No Meetings

VI. Required Policies

ATTENDANCE POLICY

Attendance is mandatory. Students are expected to arrive on time. Acceptable reasons for excused absences are as follows:

- o Illness
- o Serious family emergency
- o Special curricular requirements (e.g., judging trips, field trips, professional conferences)
- o Military obligation
- o Severe weather conditions
- o Religious holidays

- o Participation in official university activities such as music performances, athletic competition or debate.
- o Court-imposed legal obligations (e.g., jury duty or subpoena)

If necessary, students shall be permitted a reasonable amount of time to make up material or activities covered in their excused absence; however, absences do not affect project deadline dates unless prior arrangements have been made.

Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

STUDENTS REQUIRING ACCOMMODATION

Students with disabilities who experience learning barriers and would like to request academic accommodations should connect with the disability Resource Center by visiting <https://disability.ufl.edu/students/get-started/>. It is important for students to share their accommodation letter with their instructor and discuss their access needs, as early as possible in the semester.

UF EVALUATIONS PROCESS

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.

UNIVERSITY HONESTY POLICY

UF students are bound by The Honor Pledge which states “We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: “On my honor, I have neither given nor received unauthorized aid in doing this assignment.” The Conduct Code specifies a number of behaviors that are in violation of this code and the possible sanctions. [See the UF Conduct Code website for more information.](#) If you have any questions or concerns, please consult with the instructor in this class.

COUNSELING AND WELLNESS CENTER

Contact information for the Counseling and Wellness Center: <http://www.counseling.ufl.edu/>, 392-1575; and the University Police Department: 392-1111 or 9-1-1 for emergencies.

COURSE MATERIALS AND IN-CLASS RECORDINGS

The digital course materials provided on Canvas (e.g., lectures, assignments, quizzes, et cetera) are provided for personal study and are not intended for distribution by electronic or other means. Further distribution or posting on other websites is not permitted.

Our class sessions may be audio visually recorded. Students who participate with their camera engaged or utilize a profile image are agreeing to have their video or image recorded. If you are unwilling to consent to have your profile or video image recorded, be sure to keep your camera off and do not use a profile image. Likewise, students who participate orally are agreeing to have their voices recorded.

Students are allowed to record video or audio of class lectures. However, the purposes for which these recordings may be used are strictly controlled. The only allowable purposes are (1) for personal educational use, (2) in connection with a complaint to the university, or (3) as evidence in, or in preparation for, a criminal or civil proceeding. All other purposes are prohibited. Specifically, students may not publish recorded lectures without the written consent of the instructor.

A “class lecture” is an educational presentation intended to inform or teach enrolled students about a particular subject, including any instructor-led discussions that form part of the presentation, and delivered by any instructor hired or appointed by the University, or by a guest instructor, as part of a University of Florida course. A class lecture does not include lab sessions, student presentations, clinical presentations such as patient history, academic exercises involving solely student participation, assessments (quizzes, tests, exams), field trips, private conversations between students in the class or between a student and the faculty or lecturer during a class session.

Publication without permission of the instructor is prohibited. To “publish” means to share, transmit, circulate, distribute, or provide access to a recording, regardless of format or medium, to another person (or persons), including but not limited to another student within the same class section. Additionally, a recording, or transcript of a recording, is considered published if it is posted on or uploaded to, in whole or in part, any media platform, including but not limited to social media, book, magazine, newspaper, leaflet, or third-party note/tutoring services. A student who publishes a recording without written consent may be subject to a civil cause of action instituted by a person injured by the publication and/or discipline under UF Regulation 4.040 Student Honor Code and Student Conduct Code.