



IND 2214 INTRODUCTION TO ARCHITECTURAL INTERIORS

UNIVERSITY OF FLORIDA
COLLEGE OF DESIGN, CONSTRUCTION AND PLANNING
DEPARTMENT OF INTERIOR DESIGN

SYLLABUS

Instructors

Professor Roberto Rengel,
Office Hours: TBD or by appointment

rregel@ufl.edu

Office 342 ARCH

Professor Luis Mejia-Puig
Office Hours: TBD or by appointment

luismejiaapuig@ufl.edu

Office 136 ARCH

Course Description

Introduction to Architectural Interiors begins the Interior Design Department's studio series. In this class students will dive fully into interior design projects. Taking as a departure the knowledge gained during previous studios students will now focus on interior form and the many elements and objects required to create complete interior environments. Explorations will take into account the many forces that influence interior projects: location, site, program, and user identity. Students will design for the specific users associated with the projects. Two major projects will be assigned, each stressing particular aspects of design. Additionally, there will be a number of design exercises along the way.

Educational objectives

In accordance with the *Council for Interior Design Accreditation (CIDA) Professional Standards 2022*¹, this course will help students:

- Understand the terminology and language necessary to communicate effectively with members of allied disciplines (CIDA standard 5b)
- Demonstrates the ability to apply space planning techniques throughout the design process (CIDA standard 8a)
- Demonstrate the ability to apply knowledge and skills learned to solve progressively complex design problems; identify and define issues relevant to the design problem; synthesize information to generate evidenced-based design solutions; explore and iterate multiple ideas; design creative and effective solutions: pre-design, quantitative and qualitative programming, schematic design, and design development. (CIDA standards 8b-d, f-h)
- The interior design program includes exposure to a range of problem identification and problem solving methods; opportunities for innovation and risk taking; exposure to methods of idea generation and design thinking (CIDA standards. (8j-l)
- Effectively express ideas and their rationale in oral communication; express ideas and their rationale in written communication: express ideas and their rationale developed in the design process through visual media: ideation
- drawings and sketches; express project solutions using a variety of visual communication techniques and technologies appropriate to a range of purposes and audiences. (CIDA standards 9b,d-e)
- Understand the elements and principles of design and related theories, including spatial definition and organization. (CIDA standard 11a)

¹ <https://www.accredit-id.org/professional-standards>

- Demonstrates the ability to explore two- and three- dimensional solutions using a variety of media. (CIDA standard 11b)
- Effectively apply the elements and principles of design throughout the interior design curriculum to two-dimensional and three- dimensional design solutions (CIDA standard 11c-d)

Course Organization

Introduction to Architectural Interiors is a studio course where students learn through doing and reflecting upon their design explorations. The teaching approach encourages independence, self-teaching, critical thinking, and cooperative learning. Individual efforts and cooperative team activities will foster the development of personal skills necessary for working in a professional setting.

Reading and Critical Evaluation

Although most learning in this class will occur through design exploration, there will be some reading assignments throughout the semester. These have been selected because they contain relevant information that will help you as you engage with the design projects and exercises. Preparation for class is essential and will be evaluated in class discussions, skill exercises, and through the application of the learned ideas about design in your design projects.

Required Texts

Required readings will be posted on canvas

Recommended Texts

- Rengel, Roberto J. (2011) *The Interior Plan*. New York: Fairchild Books & Visuals. ISBN: 9781563679339
- Ching, Francis D. K. & Binggeli, Corky (2012) *Interior Design Illustrated*. New York, NY: John Wiley. Paperback 3rd Edition ISBN: 9781118090718

Information and Class Discussions

Course information will be presented primarily by the course instructors. Additionally, visiting guests will also contribute important information. In the process of developing their projects, students will also find it necessary to gather additional pertinent information found in reference books, online resources, and other sources.

Design Process

This course requires that students actively engage in the design process, work individually, work within groups for group assignments, and work with instructors throughout each project. Students must complete the stated requirements for each design project plus all the associated tasks assigned by their instructors on the respective due dates and times.

Students are also required to:

- Attend class with necessary equipment
- Arrive at each class period prepared to participate in class activities
- Actively work on projects and assignments during each class period
- Actively work on projects outside of class time,
- Seek critiques from faculty regularly
- Respect the privacy and property of fellow students at all times
- Inform the instructors if they are going to miss a class for any reason

Attendance

Student participation is a main component of this course. Students are expected to attend all classes and participate with respect and consideration for classmates. Students must be present and working on studio assignments during scheduled studio hours. Two absences will be allowed. Additional absences will result in reduction of points for the project at hand, up to one letter grade. If you are absent more than 20% (6 absences) you may result in a failing grade at the instructors' discretion.

For all planned absences, a student in a situation that allows an excused absence from a class, or any required class activity must inform the instructor as early as possible prior to the class. For all unplanned absences because of accidents or emergency situations, students should contact their instructor as soon as conditions permit. Excused absences may be made up on a case-by-case basis, see instructors if this is needed

Requirements for class attendance and make-up exams, assignments, and other work are consistent with university policies that can be found at:

<https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/>

Make-up Policy

Students who can demonstrate that they were unable to submit an assignment by the deadline due to an excused absence and who can provide enough appropriate documentation for the absence will be given a reasonable period of time to make up the late work. Any requests for make-ups due to technical issues **MUST** be accompanied by the ticket number received from the Help Desk when the problem was reported to them. The ticket number will document the time and date of the problem. You **MUST** e-mail your instructor within 24 hours of the technical difficulty if you wish to request a make-up.

Critical reviews

Students are expected to seek consistent reviews by studio faculty during the scheduled studio/class sessions. It is the student's responsibility to be in studio, available for desk critiques, or to seek and arrange for an office review when necessary. Submitting a project without instructor feedback along the way may result in substantial grade reduction.

Late assignments

All assignments - complete or incomplete - must be turned in on the due date and will be graded as they stand. If this is not possible due to justifiable reasons, the student must seek and obtain permission from the instructors prior to the due date. Unexcused late projects will not be accepted or reviewed, and will be subject to a substantial grade penalty. Students who are not present for project presentations will also be penalized.

Grades for each project will be posted on Canvas under the Grades tab. This is also the place where you can upload your project files for grading under the assignment tab for each project.

Criteria for Grading

The final grade will be based on the addition of points from assigned exercises and projects. Project evaluations and comments will be provided for each project.

More information in regard to UF's grading policy can be found at:

<https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

Incomplete Grades

Incomplete grade will only be granted due to extenuating circumstances. Students are required to provide proper evidence of the circumstances that prevent them from completing the required course work.

Criteria for Grades

Project 1	45%
Project 2	35%
Short Assignments	10%
Participation/Attendance	10%
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	100%

Grading Scale

A = 93–100% 4.0	C = 73–76.9% 2.0
A- = 90–92.9% 3.67	C- = 70–72.9% 1.67
B+ = 87–89.9% 3.33	D+ = 67–69.9% 1.33
B = 83–86.9% 3.0	D = 63–66.9% 1.0
B- = 80–82.9% 2.67	D- = 60–62.9% 0.67
C+ = 77–79.9% 2.33	

Student Privacy Considerations

The following applies in the event some class sessions need to be audio visually recorded for any reason:

Students who participate with their camera engaged or utilize a profile image are agreeing to have their video or image recorded. If you are unwilling to consent to have your profile or video image recorded, be sure to keep your camera off and do not use a profile image. Likewise, students who un-mute during class and participate orally are agreeing to have their voices recorded. If you are not willing to consent to have your voice recorded during class, you will need to keep your mute button activated and communicate exclusively using the "chat" feature, which allows students to type questions and comments live. The chat will not be recorded or shared. As in all courses, unauthorized recording and unauthorized sharing of recorded materials is prohibited.

University Policy on Accommodating Students with Disabilities:

"Students with disabilities requesting accommodations should first register with the Disability Resource Center (352-392-8565, www.dso.ufl.edu/drc) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester."

University Policy on Academic Conduct:

UF students are bound by The Honor Pledge which states "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." The Conduct Code specifies a number of behaviors that are in violation of this code and the possible sanctions. [See the UF Conduct Code website for more information](#). If you have any questions or concerns, please consult with the instructor or TAs in this class.

Course evaluations

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.gatech.edu/students/>. Students will be notified when the evaluation period

opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/> Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.

Software use

All faculty, staff, and students of the University are required and expected to obey the laws and legal agreements governing software use. Failure to do so can lead to monetary damages and/or criminal penalties for the individual violator. Because such violations are also against University policies and rules, disciplinary action will be taken as appropriate. We, the members of the University of Florida community, pledge to uphold ourselves and our peers to the highest standards of honesty and integrity.

Class Demeanor:

All members of the class are expected to follow rules of common courtesy in all email messages, threaded discussions, and chats. Students must be respectful to one another, even when there are differing opinions.

Consequences might negatively affect an assignment grade, or for very severe cases, a report to the university administration.

Getting Help

For issues with technical difficulties for Canvas, please contact the UF Help Desk at:

- <http://helpdesk.ufl.edu>
- (352) 392-HELP (4357)
- Walk-in: HUB 132 (contact them in advance)

Other resources are available at <http://www.distance.ufl.edu/getting-help> for:

- Counseling and Wellness resources
- Disability resources
- Resources for handling student concerns and complaints
- Library Help Desk support

Should you have any complaints with your experience in this course please visit <http://www.distance.ufl.edu/student-complaints> to submit a complaint.

Campus Resources

Health and Wellness Resources

U Matter, We Care: If you or someone you know is in distress, please contact umatter@ufl.edu, 352-392-1575, or visit [U Matter, We Care website](#) to refer or report a concern and a team member will reach out to the student in distress.

Counseling and Wellness Center: Visit the [Counseling and Wellness Center website](#) or call 352-392-1575 for information on crisis services as well as non-crisis services.

Student Health Care Center: Call 352-392-1161 for 24/7 information to help you find the care you need, or visit the [Student Health Care Center website](#).

University Police Department: Visit [UF Police Department website](#) or call 352-392-1111 (or 9-1-1 for emergencies).

UF Health Shands Emergency Room / Trauma Center: For immediate medical care call 352-733-0111 or go to the emergency room at 1515 SW Archer Road,

Gainesville, FL 32608; Visit the [UF Health Emergency Room and Trauma Center website](#).

Academic Resources

E-learning technical support: Contact the [UF Computing Help Desk](#) at 352-392-4357 or via e-mail at helpdesk@ufl.edu.

Career Connections Center: Reitz Union Suite 1300, 352-392-1601. Career assistance and counseling services.

Library Support: Various ways to receive assistance with respect to using the libraries or finding resources. Call 866-281-6309 or email ask@ufl.libanswers.com for more information.

Teaching Center: 1317 Turlington Hall, 352-392-2010 or to make an appointment 352- 392-6420. General study skills and tutoring.

Writing Studio: 2215 Daytime (9:30am-3:30pm): 2215 Turlington Hall, 352-846-1138 | Evening (5:00pm-7:00pm): 1545 W University Avenue (Library West, Rm. 339). Help brainstorming, formatting, and writing papers. Academic Complaints: Office of the Ombuds; [Visit the Complaint Portal webpage for more information.](#)

Enrollment Management Complaints (Registrar, Financial Aid, Admissions): [View the Student Complaint Procedure webpage for more information.](#)

A Weekly Schedule of Topics and Assignments:

For detailed schedule of assignments and class activities, see course Schedule.

Disclaimer: This schedule represents our current plans and objectives. As we go through the semester, those plans may need to change to enhance the class learning opportunity.

COURSE SCHEDULE with Pin Up included

WK	DAY	DATE	CLASS SCHEDULE	WHAT'S DUE IN CLASS	PROJECT DUE DATE
1	T	01/14	Course overview, semester goals Intro to Project 1: TBD <i>Review the project description/Q&A</i> <i>Planning short exercises.</i>	Assign Project 1 and related activities Form teams, assign locations	
	R	01/16	Project 1: User, context and requirements analysis.	Programming IN TEAMS	
2	T	01/21	Project 1: Presentation and Initial adjacency studies and scheme formulation	Presentations + Initial diagramming and scheme formulation	Programming Presentation
	R	1/23	Project 1: Diagramming and concept formulation. Codes Presentation	Lecture: Space Planning/ Organizational Concepts plus Codes Part 1	

3	T	1/28	Project 1: In-progress presentation preparation: Mood Board, Concept Statement, Diagrammatic Schemes	Concepts & their formulation Diagram refining Desk crits	
	R	1/30	Project 1: In-progress presentation 1	Assign Furniture Vendor Assignment	In-progress Presentation 1
4	T	2/04	Project 1: Space Planning and Visual Character Development, Color Concept Formulation. Color Presentation	Review Space Plans (Informal) Lecture: Color	Vendor Presentations
	R	2/06	Project 1: Design Development & Finishes	Materials & Finishes Ceilings & Lighting Developing 3D Views	
5	T	2/11	Project 1: Presentations		In-progress Presentation 2
	R	2/13	Project 1: Design Development & Finishes	DD	
6	T	2/18	Project 1 Presentation preparation	Final Presentation Preparation	
	R	2/20	Project 1 Presentations	Project 1 Final Presentations	Final presentations at class time
7	T	2/25	In-class exercises/lecture	Codes Lecture 2 and Exercises	
	R	2/27	In-class exercises/lecture	Codes & Exercises Pre-Introduction of Project 2	
8	T	3/04	Intro to Project 2: MULTIDICIPLINARY MULTICULTURAL hospitality/branding DESIGN		
	R	3/06	Project 2: Virtual Meeting with Team Abroad		
9	T	3/11	Project 2: Conceptual Design		
	R	3/14	Project 2: Conceptual Design		
10	T	3/18	Spring Break		
	R	3/20	Spring Break		
11	T	3/25	Project 2: Schematic and initial 3D sketches		
	R	3/27	Project 2: Schematic and initial 3D sketches		In-progress Presentation
12	T	4/01	Project 2: Design Development		
	R	4/03	Project 2: Presentation Prep		

13	T	4/08	Project 2: Final presentations		Project 2 at class time
	R	4/10	Pinup PREP		
14	T	4/15	Pin up week In-class exercises/demonstrations		
	R	4/17	Pin up week In-class exercises/demonstrations		
15	T	4/22	Course closure reflection	Classes End - Studio cleanout	
	R	4/24	Reading days		

*The instructor reserves the right to alter the sequence, scope, and content of the above course outline. Adjustments to the course outline will be made when necessary and according to the professional judgment of the instructor. A new course outline will be distributed when changes occur.