

# DEVELOPMENT REVIEW

URP 6603 (7ONL & 7GUR) ~ 3 CREDITS ~ SUMMER C 2022

## INSTRUCTORS:

Laura Dedenbach, Ph.D., AICP  
466 Architecture  
[laurajd@ufl.edu](mailto:laurajd@ufl.edu)  
(352) 294-1493 office

Thomas Hawkins, JD, AICP  
431B Architecture  
[hawkins@dcp.ufl.edu](mailto:hawkins@dcp.ufl.edu)  
(352) 377-3141 cell

## OFFICE HOURS:

### Dr. Dedenbach's Office Hours

- By appointment
- By phone or Zoom (link will be posted on Canvas HomePage)

### Thomas Hawkins's Office Hours

- By appointment
- By phone – feel free to call during normal business hours, eastern time
- Zoom by appointment

**COURSE WEBSITE:** <http://elearning.ufl.edu>

**COURSE COMMUNICATIONS:** Emails may be sent to the instructors via the email addresses listed above or through the Canvas Inbox.

- General questions about the course should be sent to both instructors.
- For individual questions or issues, on-campus students in the “on-campus” section should direct their questions to Dr. Dedenbach. Online students should direct their questions to Professor Hawkins.
- For questions about specific modules or assignments, please direct questions via email the instructor that is leading that module.

It is your responsibility to check Canvas regularly for announcements related to the course.

**REQUIRED TEXTS:**

All required readings for the course are posted to the class Canvas site or available through the UF Libraries Course Reserves.

**COURSE DESCRIPTION:** Seminar on practice of local government planning with emphasis on development review and land development regulation.

There are no pre-requisites for this course.

**COURSE GOALS AND/OR OBJECTIVES:** *By the end of this course, students will be able to:*

- Analyze existing community conditions and utilize planning methods to identify issues and evaluate opportunities in planning for the future.
- Develop a comprehensive understanding of the planning processes related to development review.
- Create a policy and regulatory framework to address a community planning problem.
- Evaluate a development proposal for consistency with planning policies and regulations.
- Communicate clearly in writing and by speaking.

**HOW THIS COURSE RELATES TO THE STUDENT LEARNING OUTCOMES IN THE URBAN PLANNING PROGRAM:**

As an elective course in the URP graduate program, Development Review allows students to learn and apply knowledge and skills that are central to planning practice. As such, the course relates to three important department student learning outcomes:

- To use and apply of knowledge to perform specific tasks required by the planning profession.
- To prepare clear, accurate, and compelling text, graphics, and maps for use in documents and presentations.

- To use of planning tools and processes for sound plan formulation, adoption, implementation, and enforcement.

## **COURSE POLICIES**

**ATTENDANCE POLICY:** Attendance in virtual synchronous class meetings with instructors will be required on occasion with advance notice.

Requirements for class attendance and make-up quizzes, assignments, and other work in this course are consistent with university policies that can be found at: <https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

**MAKE-UP POLICY:** *Assignments are due at the times specified in the course calendar.* Late work is not accepted without prior consent from the instructor. With the exception of technical difficulties with Canvas, computer problems that arise during submission will not be accepted as an excuse for late work.

**COURSE TECHNOLOGY:** Students are required to have access to a computer and consistently reliable internet access for the duration of the course. The types of software used for the course include, but are not limited to, Microsoft Word, Microsoft PowerPoint, GoogleEarth, and ArcGIS. Many software applications are available to UF students at UF Apps: <https://appsufl.edu/>. For assistance with UF Apps, contact the UF Computing Help Desk at <http://helpdesk.ufl.edu> or (352) 392-HELP - select option 2.

**ONLINE COURSE EVALUATION:** Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.

## UF POLICIES

### **UNIVERSITY POLICY ON ACCOMMODATING STUDENTS WITH**

**DISABILITIES:** Students with disabilities requesting accommodations should first register with the Disability Resource Center (352-392-8565, [www.dso.ufl.edu/drc](http://www.dso.ufl.edu/drc)) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester.

**UNIVERSITY POLICY ON ACADEMIC CONDUCT:** UF students are bound by The Honor Pledge which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honesty and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." The Honor Code (<http://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

**CLASS DEMEANOR OR NETIQUETTE:** All members of the class are expected to follow rules of common courtesy in all email messages, threaded discussions and chats. Netiquette guidelines for online courses can be found here: <http://teach.ufl.edu/wp-content/uploads/2012/08/NetiquetteGuideforOnlineCourses.pdf>

### **UNIVERSITY POLICY ON RECORDING CLASSROOM SESSIONS:**

Our class sessions may be audio visually recorded for students in the class to refer back and for enrolled students who are unable to attend live. Students who participate with their camera engaged or utilize a profile image are agreeing to have their video or image recorded. If you are unwilling to consent to have your profile or video image recorded, be sure to keep your camera off and do not use a profile image. Likewise, students who un-mute during class and participate orally are agreeing to have their voices recorded. If you are not willing to consent to have your voice recorded during class, you will need to keep your mute button activated and communicate exclusively using the "chat" feature, which allows students to type questions and comments live. The chat will not be recorded or

shared. As in all courses, unauthorized recording and unauthorized sharing of recorded materials is prohibited.

## GETTING HELP

For issues with technical difficulties for Canvas, please contact the UF Help Desk at:

- <http://helpdesk.ufl.edu>
- (352) 392-HELP (4357)
- Walk-in: HUB 132

Any requests for make-ups due to technical issues MUST be accompanied by the ticket number received from the Help Desk when the problem was reported to them. The ticket number will document the time and date of the problem. You MUST e-mail your instructor within 24 hours of the technical difficulty if you wish to request a make-up.

Other resources are available at <http://www.distance.ufl.edu/getting-help> for:

- Counseling and Wellness resources
- Disability resources
- Resources for handling student concerns and complaints
- Library Help Desk support

Should you have any complaints with your experience in this course please visit <http://www.distance.ufl.edu/student-complaints> to submit a complaint.

## GRADING POLICIES

Your final grade has three components: module assignments, quizzes, and discussion boards. These components are weighted as module assignments worth 80%; quizzes worth 10%; and discussion boards worth 10%.

Module Assignments	80%
Module Discussions	10%
Module Quizzes	10%
<b>TOTAL</b>	<b>100%</b>

<b>ASSIGNMENT</b>	<b>POINTS</b>
<b>MODULE ASSIGNMENTS (WEIGHTED AT 80%)</b>	
Module 3 Assignment: Data Collection, Display, and Analysis	50
Module 4 Assignment 1: Drafting Comprehensive Plan Amendments quiz	25
Module 4 Assignment 2: Drafting Comprehensive Plan Amendments memorandum	25
Module 5 Assignment 1: Drafting Land Development Regulations quiz	25
Module 5 Assignment 2: Drafting Land Development Regulations author rules	25
Module 6 Assignment 1: Zoning Verification	25
Module 6 Assignment 2: Due Diligence Report	25
<b>MODULE QUIZZES (WEIGHTED AT 10%)</b>	
Module 2 Quiz	8
Module 3 Quiz	10
Module 6 Quiz	10
<b>MODULE DISCUSSIONS (WEIGHTED AT 10%)</b>	
Introductory Discussion	5
Module 3 Discussion	15
Module 4 Discussion	15
Module 5 Discussion	15
Module 6 Discussion	15

**UF GRADING POLICIES:**

<https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

**GRADING SCALE:** <http://www.isis.ufl.edu/minusgrades.html/>

**COURSE SCHEDULE**

This syllabus represents the instructors' current plans and objectives. As we go through the semester, those plans may need to change to enhance the class learning opportunity. Such changes, communicated clearly, are not unusual and should be expected. This course is divided into six (6) modules.

Modules 1 and 2 will provide an introduction to the course. Modules 3 and 4 address various aspects of the comprehensive plan. Module 3 discusses various aspects of data and analysis necessary for preparing a comprehensive plan. Module 4 leads you through the comprehensive plan creation and evaluation mechanisms. Modules 5 and 6 focus on plan implementation strategies, first through the creation of land development regulations and policy (Module 5) and then through the application of comprehensive plan and land development code policies to development applications (Module 6).

This course focuses on the development of skills that are foundational to the planning profession. Each student will be asked to exercise their critical problem-solving abilities and creativity to the course as you create, analyze, and review all aspects of development review. This course also reinforces students' development of verbal, written and visual communication skills and practices.

<b>Module and lead instructor</b>	<b>Dates</b>	<b>Assignments</b>
<b>1: Getting Started</b> , Laura Dedenbach and Thomas Hawkins	May 9 <sup>th</sup> – May 15 <sup>th</sup>	Introductory Discussion Board Post
<b>2: Introduction</b> , Thomas Hawkins	May 9 <sup>th</sup> – May 15 <sup>th</sup>	Module 2 Quiz
<b>3: Comprehensive Plan / Data &amp; Analysis</b> , Laura Dedenbach	May 16 <sup>th</sup> – May 29 <sup>th</sup>	Module 3 Quiz Module 3 Discussion Module 3 Assignment
<b>4: Comprehensive Plan / Creation &amp; Evaluation</b> , Thomas Hawkins	May 30 <sup>th</sup> – June 19 <sup>th</sup>	Module 4 Discussion Module 4 Assignment 1 Module 4 Assignment 2
Summer Break	June 20 <sup>th</sup> – June 26 <sup>th</sup>	
<b>5: Plan Implementation / LDC</b> , Thomas Hawkins	June 27 <sup>th</sup> – July 17 <sup>th</sup>	Module 5 Discussion Module 5 Assignment 1 Module 5 Assignment 2
<b>6: Development Review</b> , Laura Dedenbach	July 18 <sup>th</sup> – August 5 <sup>th</sup>	Module 6 Quiz Module 6 Assignment 1 Module 6 Assignment 2

**CRITICAL DATES:** Quiz and Assignments Dates will be posted to Canvas

Last update: 04.26.22