

**Course Details**

Course Number: DCP6943 (Section 06DF) Class# 12960  
Course Title: Practicum in Historic Preservation  
Course credits: 3 graduate-credit hours  
Meeting Day/Time: Wednesdays, periods 8-10 (3:00 pm - 6:00 pm)  
Meeting location: ARC 423  
Instructors: Linda Stevenson, PhD, AIA, LEED AP  
[archtext@ufl.edu](mailto:archtext@ufl.edu) (941) 704-9074  
Morris Hylton III, Director, Historic Preservation Program  
[mhylton@ufl.edu](mailto:mhylton@ufl.edu) (352)  
Office Hours: ARC136 (Stevenson), Wednesdays 12:30-2:30 pm and by appointment

**Course Description:**

This course will explore the application of various research methods to investigate, inventory, document, and assess the historical, cultural, and architectural resources of a potential historic district. Collaborating across multiple disciplines is a key strategy for any historic preservation project, and the coursework will be part of a larger research project that focuses on the community of North Port St. Joe, Gulf County, Florida. The semester-long project will examine the intersection of community resiliency and recovery, social equity, and the cultural identity of an underrepresented community, as part of a long-term recovery strategy from environmental threats and socio-economic challenges.

**Project**

The participants will gain working skills in the following areas of historic preservation practice.

- Develop an understanding of the broader development context for the region of NW Florida, which has experienced severe environmental and economic challenges
- Identify and document historic resources within a defined community, while gaining skills in using the Florida Master Site File system and mapping techniques
- Engage project stakeholders by participating in public workshops and informal meetings
- Develop strategies for working in communities with a focus on cultural resource values
- Assess the research findings and develop recommendations for preservation strategies for the subject community
- Provide recommendations for research and inventory work in conjunction with the development of a model process for assessing resources in under-represented communities across Florida

**Course Presentation and Requirements**

Course content is presented in readings, presentations, and through participation in a service-learning project. Course requirements include participation in, and completion of; historical survey field work, (a two to three-day field trip to the project site is required), data gathering and assessment, participation in class discussions, completion of assignments and interim presentations by due dates, participation in community engagement exercises, working as a team member on the semester-long community survey project, and participation in a public presentation.

### **Course Work Products**

#### Semester-long research project

The Practicum will focus on a semester-long team project. There will be a final presentation of the semester research findings. Final work products will include:

- Work products for a historic survey study of neighborhoods, including Florida Master Site File forms and supporting documents, GIS mapping, photographic and graphic materials.
- A project report summarizing the team's research findings. Each participant will be responsible for one section of the report, with supporting graphics and references.
- Interim and final presentations in class.
- Other work products may include; preliminary recommendations for consideration of a historic district, and development of materials for presentations to the community.

### **Course Policies**

#### Attendance

Punctuality and professionalism are expected from participants. Please be on time, attend all classes, and be prepared for scheduled activities. Please notify the instructor when you will not be able to attend with reason for absence, either by email or by phone. More than one unexcused absence may result in the final grade being lowered one letter-grade.

This course will require a two-day site visit to gather data, please see course schedule for details.

During lectures and discussions, please silence cell phones. Use of electronics is permitted for data-gathering, note-taking or to add information to the discussion topic.

#### Grading Policies

Course grades are based on a total possible score of 100 points. The scale for letter grades is as follows: A 93-100 A- 90-92 B+ 87-89 B 83-86 B- 80-82 C+ 77-79 C 73-76 C- 70-72 D+ 67-69 D 63-66 D- 60-62 E 0-59.

Specific tasks and deliverables will make up the grade as follows:

Class Participation:	20% (Attendance, work products and participation)
Midterm Presentation	10%
Final Presentation:	20%
Final Project Documents	30%
Final Report:	<u>20%</u>
Total	100%

### **UF Policies**

University Policy on Accommodating Students with Disabilities: Students requesting accommodation for disabilities must first register with the Dean of Students Office. <https://drc.dso.ufl.edu/> The Dean of Students Office will provide documentation to the student who must then provide this documentation to the instructor when requesting accommodation. You must submit this documentation prior to submitting assignments or taking the quizzes or exams. Accommodations are not retroactive, therefore, students should contact the office as soon as possible in the term for which they are seeking accommodations.

University Policy on Academic Misconduct: Academic honesty and integrity are fundamental values of the University community. <https://sccr.dso.ufl.edu/> Students should be sure that they understand the UF Student Honor Code at <https://sccr.dso.ufl.edu/>

Software Use: All faculty, staff, and students of the University are required and expected to obey the laws and legal agreements governing software use. Failure to do so can lead to monetary damages and/or criminal penalties for the individual violator. Because such violations are also against University policies and rules, disciplinary action will be taken as appropriate. We, the members of the University of Florida community, pledge to uphold ourselves and our peers to the highest standards of honesty and integrity.

Student Privacy: There are federal laws protecting your privacy with regards to grades earned in courses and on individual assignments. For more information, please see:

<https://registrar.ufl.edu/catalog0910/policies/regulationferpa.html>

Netiquette: Communication Courtesy: All members of the class are expected to follow rules of common courtesy in all email messages, threaded discussions, and chats. Please see Netiquette Guide for Online Courses.pdf in Course site folder Files/Syllabus.

### **Getting Help:**

For issues with technical difficulties for E-learning in Canvas, please contact the UF Help Desk at:

- (352) 392-HELP - select option 2
- <https://lss.at.ufl.eu/help.shtml>

The ticket number received from LSS when the problem was reported to them MUST accompany any requests for make-ups due to technical issues. The ticket number will document the time and date of the problem. You MUST e-mail your instructor within 24 hours of the technical difficulty if you wish to request a make-up.

Other resources are available at <http://www.distance.ufl.edu/getting-help> for:

- Counseling and Wellness resources
- Disability resources
- Resources for handling student concerns and complaints
- Library Help Desk support

Library Support. <http://cms.uflib.ufl.edu/ask>

Writing Studio 302 Tigert Hall (352) 864-1138. Help brainstorming, formatting, and writing papers.

<https://writing.ufl.edu/writing-studio/>

### **Schedule Note and Disclaimer:**

The syllabus and the details of the course schedule are subject to change as the need arises. This syllabus represents the current course plans and objectives. As we go through the semester, those plans may change in order to enhance the class learning opportunity. All changes will be posted to the course website as announcements, please check in regularly to keep up to date.

### **Texts and Readings**

The following texts are on reserve at the Art and Architecture Library. Please refer to the Course Schedule page for reading assignments, and interim and final due dates.

McAlester, Virginia Savage. 2015. *A Field Guide to American Houses. The Definitive Guide to identifying and understanding America's Domestic Architecture.* New York : Alfred A. Knopf, 2015.  
NA7205.M35.2015

Calloway, Stephen, Elizabeth C. Cromley, and Alan Powers. 2012. *Elements of Style : An Encyclopedia of Domestic Architectural Detail.* Richmond Hill, Ont. ; Buffalo, N.Y. : Firefly Books, 2012. NA2850.E44 2012  
<http://lp.hscl.ufl.edu/login?url=http://search.ebscohost.com/login.aspx?direct=true&AuthType=ip,uid&db=cat04364a&AN=ufl.030775485&site=eds-live>

**More resources:**

Additional readings will be posted periodically on UF e-learning (Canvas) through the course link.  
<https://lss.at.ufl.edu/>

**Other useful resources:**

Florida Division of Historic Resources

Florida Master Site File: <https://dos.myflorida.com/historical/preservation/master-site-file/>

FDHR National Register office: <https://dos.myflorida.com/historical/preservation/national-register/>

National Park Service

NPS- Geographic Information Systems GIS

<http://www.nps.gov/gis/>

NPS/ National Register of Historic Places

<https://www.nps.gov/subjects/nationalregister/index.htm>

NR Guidelines by topic: <https://www.nps.gov/subjects/nationalregister/publications.htm>

How to apply the National Register criteria for evaluation (NRB 15)

How to complete the National Register Registration Form (NRB 16A) and How to complete the NR Multiple Property Documentation Form (NRB 16B)

Evaluating and documenting Traditional Cultural Properties (NRB 38)

Guidelines for evaluating and nominating properties that have achieved significance within the past fifty years (NRB 22)

Researching a historic property (NRB 39)

NCPTT/ National Center for Technology and Training <http://ncptt.nps.gov/>

NPS/ Technical Preservation Services

Secretary of the Interior Standards for Treatment of Historic Properties

<http://www.nps.gov/tps/standards.htm>

Property Data and Maps

GIS, Gulf County, Florida

[http://www.gulfcounty-fl.gov/county\\_government/geographic\\_information\\_systems\\_gis](http://www.gulfcounty-fl.gov/county_government/geographic_information_systems_gis)

Gulf County Property Appraiser <http://www.qpublic.net/fl/gulf/>