

FIBER Search Committee Meeting

10/15/2018

Interior Design Office, DCP

Present:

Dean Anumba

Dr. Portillo

Jeff Carney

Yan Wang

Ian Flood

Dean's comments:

-Importance of Confidentiality –

Must be sure to protect names, information, etc.

Take/finish the UF training on confidentiality/search committees

Broad call for applications. We will need to be proactive and search for best candidate—best 'fit' for FIBER, proficient collaborative mindset

Dean does not want to micromanage the hire--- wants Skype interviews for short list candidates before Christmas

Hire must have terminal degree: Masters/Ph. D depending on field, capacity to secure tenure.

LoR asks before campus interviews, can help to guide process

-- Dean Anumba and Ian Flood left after Dean's comments--

Meeting:

-Dean and Dr. Portillo have edited down the ad posting for the job. Jeff Carney will further clarify and tighten the posting- then make available to committee and Dr. Nawari (for diversity review) before posting

-Jeff Carney will be main point of contact

TIMELINE:

Ad review- week of **October 22nd**

Ad post—October 31st

Review of applicants to begin but ad to remain open until hire—Nov 26th.

Short list selection- Week of November 26th

Skype interviews—Week of December 3-7th

Next meeting set for November 28th, time TBD