

## **SYLLABUS**

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### **INSTRUCTOR**

Frank M. Bosworth, Ph.D.  
Center for Emerging Media 304  
Office Hours M-R 12:00 – 1:30

### **GENERAL CATALOG DESCRIPTION**

ARC 6913 MASTERS RESEARCH PROJECT PREPARATION Section 16EG (3 credits)

### **CLASS LOCATION AND MEETING TIMES**

Classroom t.b.a Thursday 12:30-3:30 AM

### **COURSE DESCRIPTION**

This class will consist of weekly meetings to develop the MRP document.

### **REQUIRED READINGS AND MATERIALS**

Spector, Tom and Rebecca Damron. *How Architects Write*. New York: Routledge, 2013 ISBN: 978-0-415-89107-3 (pbk) Also available as e-book, and kindle rental ISBN: 978-0-203-12218-1 (ebk)

Johnson, Andrew. *A Short Guide to Academic Writing*. Lanham, MD: University Press of America, 2003. ISBN-13: 978- 0761825036 ISBN-10: 0761825037

### **ATTENDANCE**

Students are responsible for meeting all academic objectives as defined by the instructor. Absences count from the first class meeting. In general, acceptable reasons for absences from class include illness, serious family emergencies, special curricular requirements, military obligation, severe weather conditions, religious holidays, and participation in official University activities Absences from class for court-imposed legal obligations (e.g., jury duty or subpoena) must be excused. Other reasons also may be approved. No more than three unexcused absences are permitted. More than three unexcused absences will result in being administratively dropped from the course.

### **COURSE OUTCOMES**

Course outcomes are the actual products and activities you attempt during the course. The specific outcome of this course is the completion of all work preceding design for the Masters Research Project.

### **COURSE REQUIREMENTS AND EVALUATION**

Completion of all required work does not guarantee *acceptable mastery of the course material*. The following definitions of letter grades are from the University General Catalog.

#### **Grades**

Letter grades of C-, D+, D, D- or E are not considered passing at the graduate level, although the grade points associated with these letter grades are included in grade point average calculations.

Please note that The University requires that a graduate student maintain a 3.0 (B) average to remain in good academic standing. Grade points are not given for S and U grades; S and U grades are not used to calculate grade point averages. All letter - graded courses eligible to count toward the graduate degree, except 1000- and 2000-level courses, are used to calculate the cumulative grade point average.

In this class, your final grade may be based on standardized scores (curving the final point values); however, minimum points for a specified grade shall be no greater than:

100-94	93-90	89-87	86-84	83-80	79-77	76-74	73-70	69-67	66-64	63-60	59-0
A	A-	B+	B	B-	C+	C	C-	D+	D	D-	E

### GRADE POINTS

Course final grades will be based on the following:

<b>COURSE REQUIREMENT</b>	<b>PERCENT</b>
Seminar Participation (Attendance, reading, collaboration, discussion, timely submission)	15 %
2 minute presentation	5 %
Mid-term presentation	10 %
Mid-term submission	20 %
Final Presentation	20 %
Final Submission	30 %

### COURSE MANAGEMENT SYSTEM | CANVAS

CANVAS is UF's Course Management System (CMS), Students are responsible for accessing the content of this course online. Whenever possible, assignments, supplementary reading, and other materials will be provided and collected in a digital format Students are responsible for accessing the CANVAS course site daily.

### INDIVIDUALS NEEDING ACCOMMODATIONS

Any student needing special accommodations due to a disability must inform the instructor at the start of the semester and mutually develop an accessibility plan.

### READING AND WRITING CENTER

All CityLab-Orlando students have access to The Reading and Writing Center, a part of the Office of Academic Technology. It is located in the mezzanine area of Southwest Broward Hall. The Center offers one-on-one tutoring and writing help for both undergraduate and graduate students. The Center often helps people with application essays and personal statements for school applications. It also offers help on papers written for graduate school classes, and theses or dissertations. The Center guarantees 30 minute sessions (longer if staff are not busy) to look over a student's writing. While multiple visits will give students feedback on the strengths and weaknesses in their writing, it is difficult to provide anything like a comprehensive reading of any document as long as most theses and dissertations. For information, visit <http://at.ufl.edu/rwcenter>. Phone (352) 392-6420.

## **ACADEMIC HONESTY**

Academic misconduct is destructive to the central purposes of the University; is demeaning to the community of scholars in the School of Architecture; is unprofessional behavior, and inconsistent with an architect's code of ethics, and is universally disdained.

The university requires all members of its community to be honest in all endeavors. A fundamental principle is that the whole process of learning and pursuit of knowledge is diminished by cheating, plagiarism and other acts of academic dishonesty. In addition, every dishonest act in the academic environment affects other students adversely, from the skewing of the grading curve to giving unfair advantage for honors or for professional or graduate school admission. Therefore, the university will take severe action against dishonest students. Similarly, measures will be taken against faculty, staff and administrators who practice dishonest or demeaning behavior. See <http://www.dso.ufl.edu/sccr/honorcodes/honorcode.php> for the full text of the student honor code.