

NAVIGATING A DCP CAREER FAIR

DCP

DCP HOSTS TWO CAREER FAIRS ANNUALLY; THE FALL CONSTRUCTION MANAGEMENT CAREER FAIR AND THE SPRING INDUSTRY EXPO. THE FOLLOWING IS A TOOL TO ASSIST YOU AS YOU PREPARE FOR THESE EVENTS. WHEN USING “NAVIGATING A DCP CAREER FAIR”, “RESUME WRITING”, “DRESSING FOR SUCCESS” AND “INTERVIEWING AND NETWORKING SKILLS” TOGETHER, YOU WILL HAVE A SUCCESSFUL CAREER FAIR AND JOB SEARCH EXPERIENCE.

CAREER FAIR+

To access the full list of recruiters, their current positions, and details about their companies you will need to download [Career Fair+](#) from the App Store or Google Play.

ATTIRE

- Please dress professionally.
- A professional appearance can help you make a good first impression.
- Please refer to the “*Dress for Success*” PDF

WHAT TO BRING

- Printed copies of your resume in a padfolio or folder
- Portfolio of your work (if applicable)

LOCATION

Exactech Arena at Stephen C. O’Connell Center
250 Gale Lemerand Drive
Gainesville FL 32611
(Administration Gate Located to the right of Gate 1)

ARRIVAL

Please plan your arrival based on the posted times for your event. Early arrivals will not be allowed inside the facility.

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CHECK-IN

The check-in desk is located immediately inside the Administration Gate and you must sign in prior to entering the arena floor. To expedite the check-in process there will be two lines based on last name. For those that have pre-registered a printed name tag will be available. If you did not pre-register by the deadline you will be asked to complete a registration and will be able to hand write your name tag.

SECURITY

Per the rules posted by the Exactech Arena at Stephen C. O'Connell Center, each person will be required to enter through a metal detector at the Administration Gate. Please refer to <https://www.oconnellcenter.ufl.edu/general-information/security-policies/> for complete details.

BAG CHECK

A bag check area will be available prior to entering the arena floor. Each person will receive a claim check and it will be required for bag retrieval. Bag Check will end 30 minutes after the fair concludes (please note, bag check will not be available during the interview hours). Should you not retrieve your bag during the allotted time frame, it will be secured in the DCP Dean's office and can be retrieved on the following business day.